

Secretary Report: AGM 2008

Once again I am really sorry I am not here in person to present my report.

Part of my role as secretary is to communicate any changes in the BMFA regulations, I have tried to keep you all well informed by using a post on our forum.

If anyone is not happy with this form of communication I can email or post out notices and bulletins, if let me know I will be more than willing to change the format.

This year the committee have written a constitution and also a member's handbook.

The constitution states it is my duty to call a committee meeting each month and there should be a minimum of nine committee meeting per year; I am pleased to inform you we held 10 meeting this year.

Also as secretary of the club it is my duty to ensure all committee meeting are recorded and minutes taken. (Copies of all minutes are available upon request).

The constitution also states there must be a quorum of six members to agree the business of the club, again I am pleased to inform you this was achieved and decisions were only made when all six committee voted.

A member's handbook was also written this year, to enable all new members to know and understand the club rules. New members are asked to sign to say they have received the rules and a member of the committee has taken them through the handbook.

The handbook has proven to be very useful and we will continue to use in 2009.

Finally one of the most difficult decisions a committee has to deal with is disciplines and appeals and I am delighted to state that 2008 the committee have not had to take any action against any member formally.

Both the handbook and constitution can be found on the official website, or from one of the committee